

2019 Vendor Application

The Chase & District Festival Society and the Chase & District Chamber of Commerce appreciate the vital role that Vendors have in contributing to vibrant, successful festivals in the Village of Chase. We welcome your interest to participate in this year's Lakeside Music Series, including Canada Day, CornStock, and Music On The Lake. All events will be held at Chase Memorial Park on the dates below:

Canada Day: July 1

Music on the Lake: July 2, 9, 16, 23 and 30; August 6, 20, and 27

CornStock Night: August 13

*All vendor applications must be received **10 calendar days prior** to each event.*

VENDOR PRICING

Canada Day:

Type A – Food/Concession Vendors : **\$100.00 per event**

Type B – Service Club Food/Concession Vendors : **\$50.00 per event**

Type C – Farmer/Crafter/Retail Vendor : **\$20.00 per event**

Type D - Service Club (non-vending)/Information Booth : **Free**

Music on the Lake - Lakeside Music Series; including CornStock:

Type A - Food/Concession Vendors: **\$40.00 per night or \$300.00/9 weeks**

Type B – Service Club Food/Concession Vendors : **\$20.00 per night or \$150.00/9 weeks**

Type C - Farmer/Crafter/Retail Vendor : **\$10.00 per night or \$75.00/9 weeks**

Type D - Service Club (non-vending)/Information Booth: **Free**

**Please read all of the Vendor Terms and Conditions
carefully before submitting the application.**

For further information contact the Market Manager by email: market@chasefestival.ca

VENDOR TERMS & CONDITIONS

BOOTH LOCATION

Location of booths will be the responsibility of the Chase & District Chamber of Commerce, acting as Market Manager for the Chase & District Festival Society. Requests will be considered and can be made on the application form.

RESTRICTIONS

The Market Manager, the Chase & District Chamber of Commerce, and the Chase & District Festival Society reserve the right to refuse booths. We promote family oriented goods. ABSOLUTELY NO knives, lighters, articles with profanity, drug paraphernalia, etc. are allowed to be sold at any Lakeside Music Series events in 2019. Please pay particular attention to wording on t-shirts and hats. If there are any questions to the suitability of a particular item, it will be up to the Market Manager to make a determination.

SET-UP TIME & HOURS OF OPERATION

CANADA DAY CELEBRATIONS - SATURDAY, JULY 1, 2019.

You may begin to setup your booth on Saturday, July 1st, 2019 between 11:00am to 1:00pm. All booths must be set up by 1:30pm. The day's main festivities will run from 2:00pm to 10:30pm (times may change). All booths must be staffed and in operation between the hours of 2pm and 6pm on Monday July 1st, 2019. You may choose to remain open until no later than 10pm, however, please keep in mind that lighting in the market area will be limited.

MUSIC ON THE LAKE ~ LAKESIDE MUSIC SERIES - TUESDAYS, JULY & AUGUST 2019.

You may begin to set up your booth between 4:00pm to 5:30pm. All booths must be set up by 6:00pm. The day's events will run from 6:00pm to 8:30pm. All booths must be staffed and in operation between the hours of 6pm and 8:30pm on the evening of the event. You may choose to remain open until no later than 9pm, however, please keep in mind that lighting in the market area will be limited. *Please note, for CornStock on August 13, park activities start at 4pm, and vendors are asked to be set-up and operational by 4pm.

PAYMENT INFORMATION

A non-refundable FULL PAYMENT is required **10 days prior to any event**, or else you may lose your spot as a Vendor. Cash, Cheques, or Credit Card payments are accepted and should be made payable to **Chase & District Chamber of Commerce**. If paying via credit card, please indicate this on your application and an invoice will be emailed to you or you can pay at the Chase & District Chamber of Commerce office. Completed applications can be mailed to **Box 592, V0E 1M0**, dropped off at **Chase Chamber of Commerce, 400 Shuswap Ave**, or emailed to **market@chasefestival.ca**

SITE SERVICING FEES & REQUIREMENTS

- Food vendors that require electricity are encouraged to provide their own generators as access to power is limited. If an electrical hook-up is needed please specify this on your application form and the Market Manager will be in touch. Water is the sole responsibility of the food vendors, **there will be no water hookups available at any events.**
- The Chase & District Festival Society Committee is responsible for providing space only. **Tents, tables, etc. are the responsibility of the vendor.**
- All Vendors are required to provide a tent or some form of shelter for their space (and ensure that it is anchored properly). If you feel this will hinder your booth/presentation area, please indicate this in the "Site Requirements" on the application form and we will contact you to discuss other options.
- **All equipment must meet the standard health and fire safety and operating regulations.** All Vendors must meet the criteria or standards of the Interior Health Authority, the RCMP, the Chase Fire Department and any other regulated authority.
- Pursuant to all applicable regulations, all Food/Concession Vendors must have an approved fire extinguisher. All Food/Concession Vendors should note that the Interior Health Authority and the Chase Fire Department may be on site to conduct inspections of food preparation and serving facilities and equipment.
- Booth maintenance and site clean-up is the sole responsibility of each Vendor.
- All food vendors require a current business license with the Village of Chase.
- All used cooking oil must be removed from the park by the Vendor.
- All Vendors spaces are an initial 10' x 10' space. Additional space may be granted (at no extra cost), but cannot be guaranteed until after the Application Deadline. Please note that no additional booth space can be added to your site once you arrive in the park; therefore ensure you request sufficient space for your vendor/booth site and that the frontage is listed correctly on the application.
- Only Food/Concession Vendors will be guaranteed spots with vehicle parking directly behind. All other spots will have access to a loading/unloading area and free onsite parking within a short distance from the booth.
- ALL Vendors MUST remove all garbage from their booth/truck and are not permitted to use onsite cans.

The Chase & District Festival Society, its volunteers, agents, the property owners, management, etc., shall not be liable to the Vendor, their employees, agents, or customers for any personal injury or damage to property. Everything brought to the festival premises by the Vendor, their employees and agents or customers, shall be entirely at the risk of the Vendor or others for any loss or damage in accordance with Canadian Insurance Laws. The Vendor shall be responsible for the insurance of his own property.

NON COMPLIANCE WITH ANY OF THE ABOVE WILL RESULT IN NON-ACCEPTANCE AND/OR BEING REMOVED FROM THE SITE WITHOUT REFUND.

2019 VENDOR/BOOTH APPLICATION

BUSINESS/ORGANIZATION NAME: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

CITY: _____ **PHONE:** _____

EMAIL: _____

BOOTH DESCRIPTION/SITE REQUIREMENTS:

VENDOR/BOOTH FEE CALCULATION:

<i>Please circle applicable amount(s)</i>	Type A Food/Concession	Type B Service Club Food/Concession	Type C Farmer/ Crafter/Retail	Type D Service Club/Info
All Events	\$400	\$200	\$95	Free
Canada Day - July 1	\$100	\$50	\$20	Free
Music on the Lake - all 9 Weeks	\$300	\$150	\$75	Free
Music on the Lake - per night <i>Please indicate which nights:</i>	\$40	\$20	\$10	Free

July 2
 July 9
 July 16
 July 23
 July 30
 Aug 6
 Aug 13 (CornStock)
 Aug 20
 Aug 27

Payment Method: Cash Cheque Credit Card **Amount Due:** \$ _____

If paying by cheque, please make it payable to **Chase & District Chamber of Commerce**.
For Credit Cards, an invoice will be emailed once the application is received.

Attached copies of current Interior Health Permit to Operate and a Fire Inspection Approval/Certificate (for all Food/Concession Vendors)

I have read all of the Vendor Terms and Conditions and agree to comply with all the terms and conditions while in attendance at a 2019 Lakeside Music Series event.

Vendor's Signature

Date

Completed applications can be dropped off at: **Chase Chamber of Commerce - 400 Shuswap Ave**
mailed to: **Box 592, Chase BC, V0E 1M0** or emailed to: **market@chasefestival.ca**